

PROCEEDINGS OF THE LIVINGSTON PARISH SCHOOL BOARD TAKEN AT A REGULAR SESSION HELD AT THE LIVINGSTON PARISH SCHOOL BOARD OFFICE, SCHOOL BOARD OFFICE CONFERENCE ROOM, 13909 FLORIDA BLVD., LIVINGSTON, LOUISIANA ON THURSDAY, AUGUST 5, 2010.

The Livingston Parish School Board met in a regular session in the School Board Office Conference Room, 13909 Florida Blvd., Livingston, Louisiana on Thursday, August 5, 2010, at seven o'clock p.m. pursuant to the following notice:

July 30, 2010

There will be a Regular Meeting of the Livingston Parish School Board at the School Board Office, 13909 Florida Blvd., Livingston, Louisiana on **THURSDAY, AUGUST 5, 2010**, at **SEVEN O'CLOCK P.M.** for the following purpose and to take whatever action is necessary:

1. Approval of the minutes of the School Board Meeting held on July 22, 2010
2. Discussion and action on naming the new Live Oak High School Gymnasium in honor of Coach C. B. Wheat - Board Member David Tate
3. Approval of Notice of Substantial Completion, Northside Elementary Multi-Purpose Facility - Alvin Fairburn & Associates, "Licensed Design Professional" - JVV Consulting-Construction Management, LLC, Contractor
4. Approval of Change Order No. 6, Juban Parc Elementary - Alvin Fairburn & Associates, "Licensed Design Professional" - Frank Anzalone General Contractors, Inc., Contractor
5. Discussion and action on resolution relative to turn lanes and alternatives at South Fork Elementary School - Board Attorney Tom Jones
6. Discussion and action on adoption of Livingston Parish Public Schools Pupil Progression Plan for the 2010/2011 School Year - Director of Curriculum Jan Benton
7. Discussion and action on report from Athletic/Staff Committee meeting held on August 3, 2010
8. Discussion and action on report from Plant/Site Committee meeting held on July 22, 2010
9. Discussion and action on report from Budget/Goals Committee Meeting held on August 3, 2010
10. Approval of Volunteer Coaches for the 2010/2011 School Year as follows: Assistant Superintendent John Watson
11. Approval of Personnel Changes – Human Resource Director Rick Wentzel (See attached list)
12. Approval of paying of invoices

ADDENDUM:

13. Discussion and action on the Superintendent's recommendation for the position of Substitute Assistant Principal, Live Oak Middle School for the 2010/2011 fall semester

(The Livingston Parish School Board reserves the right to enter into an Executive Session, if needed, in accordance with LSA-R.S. 42:6.1 et seq. to review matters of litigation strategy and settlement negotiations.)

BY ORDER OF THE PRESIDENT,

Sincerely,

Bill Spear, Superintendent and Ex-Officio Secretary

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Board President Keith Martin introduced and welcomed Kellee Hennessy Dickerson to the Livingston Parish School Board. Ms. Dickerson will represent the Live Oak District beginning January 1, 2011.

The meeting was called to order by Mr. Keith Martin, and upon roll call the following members were present:

PRESENT: Mr. Clint Mitchell, Mr. David Tate, Dr. Milton Hughes, Mr. Louis Carlisle, Mr. Buddy Mincey, Jr., Mr. Jeff Cox, Mr. James Watson, Mr. Sid Kinchen, Mr. Keith Martin

ABSENT: None

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1. The minutes of the School Board meeting held on July 22, 2010 were approved upon motion by Dr. Hughes, seconded by Mr. Carlisle and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

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2. A motion was offered by Mr. Tate, seconded by Mr. Cox to name the new Live Oak High School gymnasium in honor of Coach C. B. Wheat. Coach Wheat led the 1956 Live Oak High School basketball team to the state

championship and built camaraderie among the patrons of the school that still exists today. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

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3. A motion was offered by Mr. Mincey, seconded by Dr. Hughes to approve the Notice of Substantial Completion, Northside Elementary Multi-Purpose Facility - Alvin Fairburn & Associates, "Licensed Design Professional" - JVV Consulting-Construction Management, LLC, Contractor. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

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4. Change Order No. 6, Juban Parc Elementary - Alvin Fairburn & Associates, "Licensed Design Professional" - Frank Anzalone General Contractors, Inc., Contractor was approved upon motion offered by Mr. Mincey, seconded by Mr. Carlise as follows: The Contract Sum will be increased by this Change Order in the amount of \$76,473.00. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

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5. A motion was offered by Mr. Watson, seconded by Mr. Cox to adopt the following resolution as presented by Board Attorney Tom Jones:

RESOLUTION OF THE LIVINGSTON PARISH SCHOOL BOARD  
BEING A RESOLUTION RELATIVE TO DRIVES AND TURN LANES FOR  
ACCESS AND EGRESS FROM LA. HWY 447 AT THE SOUTH FORK ELEMENTARY SCHOOL SITE  
(A copy of the legal proceeding is hereby attached and becomes a part of these minutes.)

The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

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6. A motion was offered by Mr. Watson, seconded by Mr. Mincey to approve the adoption of Livingston Parish Public Schools Pupil Progression Plan for the 2010/2011 School Year as presented by Director of Curriculum Jan Benton. The vote on the motion was as follows:

YEAS: Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: Mr. Mitchell, Mr. Tate  
ABSENT: None

The President declared that the motion carried and was duly adopted.

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7. Chairman David Tate presented the report of the Athletic/Staff Committee Meeting held at 6:00PM on August 3, 2010 stating that the purpose of the meeting was for discussion and action on the following:

- A. Business Department Restructure
- B. Maintenance Mechanic III

- B. The Committee voted unanimously to present to the full Board for approval the appointment of Larry Bankston for the position of Maintenance Mechanic III. A motion was offered by Mr. Tate and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

- A. The Committee voted unanimously to present to the full Board for approval the proposal to restructure the Business Department. After discussion, the proposal for the addition of the twelve month Central Office Secretary and Risk Management Coordinator positions was approved. The Risk Management Coordinator will be placed on a salary schedule created for that position. The new Risk Management Coordinator Salary Schedule will be equivalent to the Accountants' Salary Schedule but not attached to the Teachers' Salary Schedule. A motion was offered by Mr. Tate and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

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8. Chairman Jimmy Watson presented the report of the Plant/Site Committee Meeting held at 6:00PM on July 22, 2010 stating that the purpose of the meeting was for discussion and action on the following:

- A. Discussion on outstanding Work Orders. (Rodney Russell)
- B. Discussion on Work Order process. (Rodney Russell)
- C. Discussion on maintenance requests and school responsibilities. (Rodney Russell)
- D. Follow-up report on additional plumbing personnel. (Rodney Russell)
- E. Discussion and action on maintenance priority system.

A discussion ensued with emphasis on Item C and Item E. Before approving the report, Mr. Mincey requested an update on maintenance requests and school responsibilities. Mr. Spear stated that a list of the school custodian's responsibilities was provided to the new principals at the orientation. He also stated that he liked Mr. Russell's rule of thumb that if you are comfortable fixing something in your own home then it is a task you should be comfortable performing at the school. In reference to Item E, the staff will address the issue of developing procedure for a maintenance priority system with Mr. Russell. A motion was offered by Mr. Mitchell, seconded by Mr. Cox to approve the report with the exception of Item F, and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

- F. Discussion and action on OT payment.

Following a discussion, a motion was offered by Mr. Mincey, seconded by Dr. Hughes to eliminate all maintenance overtime except in emergency situations defined as:

- (A) A job that needs to be performed for safety reasons
- (B) A job that can only be performed while no students are on campus
- (C) A job that has to be performed after school dismisses and before students return the following day

Maintenance overtime payment will be paid by all the districts based on the percentage formula unless a Board Member requests a job be completed using overtime. Board Member requests will be paid in entirety out of their district funds.

All overtime for Central Office staff must be approved by the individual's supervisor and one of the Assistant Superintendents prior to beginning the work.

The vote on the motion was as follows:

YEAS: Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: Mr. Mitchell

ABSENT: None

The President declared that the motion carried and was duly adopted.

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9. Discussion and action on report from Budget/Goals Committee Meeting held on August 3, 2010 was deleted from the agenda
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10. A motion was offered by Mr. Carlisle, seconded by Dr. Hughes to approve the Volunteer Coaches for the 2010/2011 School Year as presented by Assistant Superintendent John Watson:

➤ Albany Middle	Joann Smith	Girls Basketball
➤ Denham Springs High	Joey Chutz	Football
➤ Denham Springs High	Del Borrow	Football
➤ Denham Springs High	Kristin Mistic	Swimming
➤ Denham Springs High	Brett Malone	Boys Soccer
➤ Denham Springs High	Stevie Wilson	Boys Basketball
➤ Denham Springs High	Ben McDonald	Softball
➤ Denham Springs Jr. High	Chris Goff	Basketball
➤ Denham Springs Jr. High	Jeremy Starns	Basketball
➤ Doyle High	Brian McCaskill	Jr. High Boys Basketball
➤ Doyle High	Landon DuBois, Jr.	Jr. High Boys Basketball
➤ Holden School	Craig Forbes	Basketball
➤ Holden School	Russell Hutchinson	Baseball
➤ Holden School	Richard White	Baseball
➤ Holden School	Jimmy Davis	Bowling
➤ Live Oak Middle	Brian Phoenix	Football
➤ Live Oak Middle	Jeff Easley	Football
➤ Live Oak Middle	David Bozeman	Football
➤ Live Oak Middle	Brian Strickland	Football
➤ Live Oak Middle	Dean Everett	Football
➤ Springfield High	William Talley	Football
➤ Springfield High	Cody Brignac	Football
➤ Springfield High	Guy Henderlick	Football
➤ Springfield High	Sean Scudari	Football
➤ Westside Jr.	Nathan Holland	Football

The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

11. A motion was offered by Mr. Watson, seconded by Mr. Cox to approve the Personnel Changes as submitted by the Personnel Department. (A copy of the Personnel List is hereby attached and becomes a part of these minutes.) Upon being submitted to a vote, the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

12. Payment of invoices was approved upon motion offered by Mr. Carlisle, seconded by Dr. Hughes and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

13. The Superintendent recommended Melissa Wilson for the position of Substitute Assistant Principal, Live Oak Middle School effective August 6, 2010 - December 17, 2010. A motion was offered by Mr. Tate, seconded by Mr. Cox to approve the recommendation as presented and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

There being no further business before the Board, the President declared that the meeting adjourn and the Board adjourned at 8:02PM until Thursday, August 19, 2010.

**Bill Spear**

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Bill Spear, Superintendent  
and Ex-Officio Secretary

**Keith Martin**

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Keith Martin  
President