

PROCEEDINGS OF THE LIVINGSTON PARISH SCHOOL BOARD TAKEN AT A REGULAR SESSION HELD AT THE LIVINGSTON PARISH SCHOOL BOARD OFFICE, SCHOOL BOARD OFFICE CONFERENCE ROOM, 13909 FLORIDA BLVD., LIVINGSTON, LOUISIANA ON THURSDAY, APRIL 8, 2010.

The Livingston Parish School Board met in a regular session in the School Board Office Conference Room, 13909 Florida Blvd., Livingston, Louisiana on Thursday, April 8, 2010, at seven o'clock p.m. pursuant to the following notice:

March 30, 2010

There will be a Regular Meeting of the Livingston Parish School Board at the School Board Office, 13909 Florida Blvd., Livingston, Louisiana on **THURSDAY, APRIL 8, 2010**, at **SEVEN O'CLOCK P.M.** for the following purpose and to take whatever action is necessary:

1. Recognition of Student-of-the-Year District Winners for the 2009/2010 school year - Supervisor of Instruction Paulette Foster
2. Approval of the minutes of the School Board Meeting held on March 25, 2010
3. Approval of Change Order No. 3, South Fork Elementary - Ziler Architects, "Licensed Design Professional"
4. Approval of Change Order No. 1, French Settlement Chiller Replacement - Associated Design Group, Inc.
5. Introduction of the following Livingston Parish Public Schools' policy as follows - Assistant Superintendent John Watson
 - A. Policy IHC - Class Ranking
6. Discussion and action on report from the Athletic/Staff Committee meeting held on April 6, 2010
7. Discussion and action on approval of Letters of Assurance - Director of Human Resources Rick Wentzel
8. Approval of Volunteer Coaches for the 2009/2010 school year as follows - Assistant Superintendent John Watson
9. Discussion and action on the Superintendent's recommendation for the renewal of the following Administrator's Performance -Based Contracts effective July 1, 2010 - June 30, 2013 - ~~Human Resource Director Rick Wentzel~~ Supervisor of Instruction Bruce Chaffin - (See attached list)
10. Approval of Personnel Changes – Human Resource Director Rick Wentzel (See attached list)
11. Approval of paying of invoices
12. Discussion and action on termination of Stephanie Barber, Transfer Driver (This item may be considered in executive session under Revised Statute 42:6.1, et seq) - Superintendent Bill Spear

(The Livingston Parish School Board reserves the right to enter into an Executive Session, if needed, in accordance with LSA-R.S. 42:6.1 et seq. to review matters of litigation strategy and settlement negotiations.)

BY ORDER OF THE PRESIDENT,

Sincerely,

Bill Spear, Superintendent and Ex-Officio Secretary

The meeting was called to order by Mr. Keith Martin, and upon roll call the following members were present:

PRESENT: Mr. Clint Mitchell, Mr. David Tate, Dr. Milton Hughes, Mr. Louis Carlisle, Mr. Buddy Mincey, Jr., Mr. Jeff Cox, Mr. James Watson, Mr. Sid Kinchen, Mr. Keith Martin
ABSENT: None

-
1. Supervisor of Instruction Paulette Foster introduced the presenters of the Livingston Parish Student-of-the-Year District Winners for the 2009/2010 school year. Ms. Amanda Robinson, Doyle Elementary Teacher, introduced the Elementary School Student-of-the-Year - Jacob Barthelemy; Mr. Freddie London, Principal of Live Oak Middle introduced the Middle School Student-of-the-Year - Catherine Rutherford; and Ms. Jill Prokop, Principal of Albany High School introduced the High School Student-of-the-Year - Amanda Arceneaux. Superintendent Bill Spear presented each a plaque on behalf of the Board.
-
2. The minutes of the School Board Meeting held on March 25, 2010 were approved upon motion offered by Mr. Carlisle, seconded by Dr. Hughes and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

3. Approval of Change Order No. 3, South Fork Elementary - Ziler Architects, "Licensed Design Professional" was approved upon motion by Mr. Watson, seconded by Mr. Cox as following: The Contract Sum will be decreased by this Change Order in the amount of \$20,000.00. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

4. Approval of Change Order No. 1, French Settlement Chiller Replacement - Larry Blanchette, Associated Design Group, Inc. was approved upon motion offered by Mr. Cox, seconded by Mr. Kinchen as following: The Contract Sum will be increase by this Change Order in the amount of \$15,941.00. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

5. Assistant Superintendent John Watson introduced the following Livingston Parish Public Schools' policy:

A. Policy IHC - Class Ranking

6. Mr. David Tate, Chairperson, presented the report of the Athletic/Staff Committee Meeting held on April 6, 2010, stating that the purpose of the meeting was for discussion and action on the (A.) Fixed Asset Controller - Business Manager Terry Hughes; (B) Bus Shop Mechanic - Transportation Director Ronnie Vulgamore; (C) Restructuring of School Food Service Department - Supervisor of School Food Service/Child Nutrition Program Stephanie Kinchen; (D) Human Resource Retirement Liaison - Superintendent Bill Spear; (E) Information System Administrator - Director of Technology Sandra Brewer with the following action being taken:

- A. The Committee recommended by a three to one vote to create and advertise for the position of Fixed Asset Controller. Following a discussion with different opinions being expressed, a motion was offered by Mr. Tate to accept the Committee's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: Mr. Mincey
ABSENT: None

The President declared that the motion carried and was adopted.

- B. The Committee voted unanimously to present to the full Board for approval to create and advertise for a Bus Shop Mechanic III. A motion was offered by Mr. Tate to accept the Committee's recommendation and the vote was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- C. The Committee took no action on the request of Supervisor of School Food Service/Child Nutrition Program Stephanie Kinchen to restructure the Child Nutrition Program. A motion was offered by Mr. Watson, seconded by Mr. Mitchell to accept the Committee's report as presented, and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Cox, Mr. Watson Mr. Kinchen, Mr. Martin
NAYS: Mr. Mincey
ABSENT: None

The President declared that the motion carried and was adopted.

- D. The Committee recommended by a three to one vote to create and advertise for the position of Human Resource Retirement Liaison. After an open discussion with audience and Board member

participation, a motion was offered by Mr. Tate to accept the Committee's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Kinchen, Mr. Martin
NAYS: Mr. Mincey, Mr. Cox, Mr. Watson
ABSENT: None

The President declared that the motion carried and was adopted.

- E. The Committee recommended by a three to one vote to change the position of Director of MIS to Information System Administrator and to advertise for said position. A motion was offered by Mr. Tate to accept the Committee's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: Mr. Mincey
ABSENT: None

The President declared that the motion carried and was adopted.

Human Resource Director Rick Wentzel requested permission to advertise for the position of Assistant Child Nutrition Program Supervisor. Upon motion offered by Mr. Mitchell, seconded by Mr. Watson the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: Mr. Carlisle

The President declared that the motion carried and was adopted.

- 7. Letters of Assurance for non-contract personnel for continued employment for the 2010/2011 school year were approved upon motion offered by Dr. Hughes, seconded by Mr. Cox and voted upon as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- 8. A motion was offered by Mr. Carlisle, seconded by Mr. Mincey to approve the following volunteer coach as presented by Assistant Superintendent John Watson:

➤ Southside Jr. High School - Ricky Watkins - Football

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- 9. A motion was offered by Mr. Kinchen, seconded by Mr. Cox to approve the Superintendent's recommendation for the renewal of the Administrator's Performance-Based Contracts effective July 1, 2010 - June 30, 2013: (A copy of the Performance-Based Contracts is hereby attached and becomes a part of these minutes.)

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Kinchen, Mr. Martin
NAYS: None
RECUSE: Mr. Watson
ABSENT: None

The President declared that the motion carried and was adopted.

- 10. A motion was offered by Mr. Watson, seconded by Mr. Cox to approve the Personnel Changes as submitted by the Personnel Department with the exception of: (A copy of the Personnel List is hereby attached and becomes a part of these minutes.)

LEAVES:

Teachers:

Change 5. LILIAS YOUNT - LIVE OAK ELEMENTARY - SPEECH THERAPIST -
EXTEND LEAVE W/O PAY TO LEAVE W/ESL DAYS EFF 04/06/10-04/30/10

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

11. Paying of invoices was approved upon motion by Mr. Carlisle, seconded by Dr. Hughes and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

12. A motion was offered by Mr. Mincey, seconded by Mr. Watson to uphold the Superintendent's recommendation to terminate Stephanie Barber, Transfer Driver. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

Upon request a meeting of the Athletic/Staff Committee was set for Wednesday, April 14, 2010 at 5:30PM in the School Board Conference Room.

There being no further business before the Board, the President declared that the meeting adjourn and the meeting adjourned at 8:35PM until Thursday, April 22, 2010.

Bill Spear

Bill Spear, Superintendent
and Ex-Officio Secretary

Keith Martin

Keith Martin
President