

PROCEEDINGS OF THE LIVINGSTON PARISH SCHOOL BOARD TAKEN AT A SPECIAL SESSION HELD AT THE LIVINGSTON PARISH SCHOOL BOARD OFFICE, SCHOOL BOARD OFFICE CONFERENCE ROOM, 13909 FLORIDA BLVD., LIVINGSTON, LOUISIANA ON THURSDAY, DECEMBER 10, 2009.

The Livingston Parish School Board met in a special session in the School Board Office Conference Room, 13909 Florida Blvd., Livingston, Louisiana on Thursday, December 10, 2009, at seven o'clock p.m. pursuant to the following notice:

December 4, 2009

There will be a Special Meeting of the Livingston Parish School Board at the School Board Office, 13909 Florida Blvd., Livingston, Louisiana on **THURSDAY, DECEMBER 10, 2009**, at **SEVEN O'CLOCK P.M.** for the following purpose and to take whatever action is necessary:

1. Presentation of Christmas Poinsettias by FFA Representatives - Vocational Ag Teacher Raymond Roberts
2. Approval of the minutes of the School Board Meeting held on November 19, 2009
3. Approval of Change Order No. 4 5, Juban Parc Elementary Multi-Purpose Facility - Alvin Fairburn & Associates, "Licensed Design Professional"
4. Authority to advertise for bids for Juban Parc Elementary Multi-Purpose Facility - Alvin Fairburn & Associates, "Licensed Design Professional"
5. Approval of Notice of Substantial Completion for Frost Elementary School Administration & Library Addition and Renovations - Board Member Clint Mitchell
6. Approval of Credit Change Order No. 2 for Frost Elementary School Administration & Library Addition and Renovations - Board Member Clint Mitchell
7. Discussion and action on the adoption of the following Livingston Parish Public Schools' Policies: - Assistant Superintendent John Watson
  - A. File: JD - Discipline
  - B. File: JDD - Suspension
  - C. File: JDE - Expulsion
  - D. File: JGCD - Administration of Medication
8. Discussion and Action on Supt. recommendation for Substitute Principal Springfield Elementary School.
9. Discussion and action of Approval of Principal Designees/Administrative Assistants for the Spring Semester 2009/2010 school year as follows:
  - A. Live Oak Elementary School - JoAn Cook
  - B. Seventh Ward Elementary - Laura Dunlap
  - C. South Walker Elementary - Belinda Avants
10. Approval of Volunteer Coaches for the 2009/2010 School Year as follows: - Assistant Superintendent John Watson
  - A. Albany High School
11. Approval of Personnel Changes – Human Resource Director Rick Wentzel (See attached list)
12. Approval of paying of invoices
13. Discussion and action on Cooperative Endeavor Agreement with Parish relative to sewer tanks at Springfield Elementary School in Springfield School District

(The Livingston Parish School Board reserves the right to enter into an Executive Session, if needed, in accordance with LSA-R.S. 42:6.1 et seq. to review matters of litigation strategy and settlement negotiations.)

BY ORDER OF THE PRESIDENT,

Sincerely,

Bill Spear, Superintendent and Ex-Officio Secretary

Mr. Martin stated that he would like to take a moment to remember Mr. J.W. Willson and his family for the tragic loss they suffered this week. Sometime over the holidays, think about the family and pray for them during this hard time.

The meeting was called to order by the President, Mr. Keith Martin, and upon roll call the following members were present:

PRESENT: Mr. Clint Mitchell, Mr. David Tate, Dr. Milton Hughes, Mr. Louis Carlisle, Mr. Buddy Mincey, Jr., Mr. Jeff Cox, Mr. James Watson, Mr. Sid Kinchen, Mr. Keith Martin  
ABSENT: None

1. Mr. Raymond Roberts, Vocational Ag Teacher, Maurepas School presented to the Board Members and staff Christmas Poinsettias grown by the FFA students from Maurepas High School.
2. The minutes of the Livingston Parish School Board meeting held on November 19, 2009 were approved upon motion offered by Mr. Carlisle, seconded by Dr. Hughes and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
3. Approval of Change Order No. 4 5, Juban Parc Elementary Multi-Purpose Facility - Alvin Fairburn & Associates, "Licensed Design Professional" was approved upon motion offered by Mr. Mincey, seconded by Dr. Hughes as follows: the Change Order is for the addition of a Multi-Purpose Building to the existing facility and the Contract Sum will increase by this Change Order in the amount of \$480,835.00. The Contract Time will not change due to this Change Order. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
4. Authority to advertise for bids for Juban Parc Elementary Multi-Purpose Facility - Alvin Fairburn Associates, "Licensed Design Professional" was deleted from the agenda.

---

Mr. Martin stated that Item 5 would have to be addressed after Item 6.

- 
6. Approval of Credit Change Order No. 2 for Frost Elementary School Administration & Library Addition and Renovations - Gasaway, Gasaway, Bankston, "Licensed Design Professional" - Blount General Contractors, LLC was approved upon motion by Mr. Mitchell, seconded by Mr. Cox as follows: (1) Credit - Refund of sales tax in the amount of \$325. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
5. A motion was offered by Mr. Mitchell, seconded by Mr. Cox to approve Substantial Completion for Frost Elementary School Administration & Library Addition and Renovations - - Gasaway, Gasaway, Bankston, "Licensed Design Professional" - Blount General Contractors, LLC. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
7. A motion was offered by Mr. Mincey, seconded by Mr. Kinchen to adopt the following Livingston Parish Public Schools' Policies as presented by Assistant Superintendent John Watson
- A. File: JD - Discipline
  - B. File: JDD - Suspension
  - C. File: JDE - Expulsion
  - D. File: JGCD - Administration of Medication

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
8. A motion was offered by Mr. Kinchen, seconded by Mr. Mitchell to accept the Superintendent's recommendation for the appointment of Lanelle Arceneaux for the position of Substitute Principal, Springfield Elementary School effective January 4, 2010 - October 29, 2010. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
9. A motion was offered by Mr. Watson, seconded by Mr. Cox to approve the following Principal Designees/Administrative Assistants for the Spring Semester 2009/2010 as presented by Human Resource Director Rick Wentzel:
- A. Live Oak Elementary School - JoAn Cook
  - B. Seventh Ward Elementary - Laura Dunlap
  - C. South Walker Elementary - Belinda Avants

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

- 
10. A motion was offered by Mr. Kinchen, seconded by Mr. Mitchell to approve the following volunteer coaches as presented by Assistant Superintendent John Watson:
- Albany High School - Lacey Kennedy - Basketball
  - Albany High School - Gene Hoyt - Basketball

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

---

A motion was offered by Mr. Watson, seconded by Mr. Kinchen to suspend the rules for discussion and action on report from the Plant/Site Committee and Curriculum/Policy Committee meetings held on November 19, 2009 and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

---

Mr. James Watson presented the report of the Plant/Site Committee meeting held on November 19, 2009 stating that the purpose of the meeting was for discussion and action on the following: (A.) Report from Cost Saving Initiative Committee. The following action was taken:

- A. A motion was offered by Mr. Mincey, seconded by Mr. Carlisle to approve the minutes from the Plant/Site Committee meeting and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

Superintendent Bill Spear presented the report of the Curriculum/Policy Committee meeting held on November 19, 2009 stating that the purpose of the meeting was for discussion and action on the following: (A.) Contract Workers. Mr. Martin led a discussion on the 24-hour rule and it was clarified that the 24-hour rule is a procedure, not a policy. No action was taken and this matter will be referred to the Committee of the Board as a Whole at the next meeting. The vote on the recommendation was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

- 
11. A motion was offered by Mr. Watson, seconded by Mr. Cox to approve the Personnel Changes as submitted by the Personnel Department with the following exceptions: (A copy of the Personnel List is hereby attached and becomes part of these minutes.)

**APPOINTMENTS:**  
Teachers:

Change: 11. MELANIE SHULTZ - SUBSTITUTES - DAY/DAY TEACHER SUB DEGREED -  
SUBSTITUTE TEACHER ALE EFF 11/16/09-01/05/10 **TO**  
SUBSTITUTE TEACHER ALE EFF 11/16/09-02/05/10

**LEAVES:**

Paraprofessionals:

Delete: 1. JIMMIE KATHLEEN BRACKIN - LEVI MILTON ELEMENTARY - SP ED  
PARAPROFESSIONALS - LEAVE W/O PAY EFF 12/09/09-05/21/10

Transfer Drivers:

Remove: 2. JAN TATE - LIVE OAK MIDDLE - REGULAR BUS DRIVER -  
LEAVE W/ACCUMULATED SICK DAYS EFF. 1/25/10 - 5/20/10

**RESIGNATIONS/RETIREMENTS:**

Transfer Drivers:

Remove: 1. JAN TATE - LIVE OAK MIDDLE - REGULAR BUS DRIVER -  
RETIREMENT EFFECTIVE 5/21/10

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr.  
Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted

A motion was offered by Mr. Kinchen, seconded by Dr. Hughes to approve the following Personnel Changes:

**LEAVES:**

Transfer Drivers:

2. JAN TATE - LIVE OAK MIDDLE - REGULAR BUS DRIVER -  
LEAVE W/ACCUMULATED SICK DAYS EFF. 1/25/10 - 5/20/10

**RESIGNATIONS/RETIREMENTS:**

Transfer Drivers:

1. JAN TATE - LIVE OAK MIDDLE - REGULAR BUS DRIVER -  
RETIREMENT EFFECTIVE 5/21/10

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr.  
Kinchen, Mr. Martin

NAYS: None

RECUSE: Mr. Tate

ABSENT: None

The President declared that the motion carried and was duly adopted.

---

12. Payment of invoices was approved upon motion by Mr. Carlisle, seconded by Dr. Hughes and the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr.  
Kinchen, Mr. Martin

NAYS: None

ABSENT: None

The President declared that the motion carried and was duly adopted.

---

13. Discussion and action on Cooperative Endeavor Agreement with Parish relative to sewer tanks at Springfield Elementary School in Springfield School District was deleted from the agenda.

---

Superintendent Bill Spear led a discussion on the recent changes for "Race to the Top". Previously, the focus of the "Race to the Top" grant was on turning around low-performing schools. As discussed previously, in order to participate, a district had to agree to implement one of the following four steps:

- A. Remove the Principal and 50% of the faculty
- B. Turn the school over or into a Charter school
- C. Turn the school over to a private organization
- D. Do a combination of the three above

The regulations of "Race to the Top" have now changed to focus on district-wide practices. Now the money will be distributed to the district rather than the school and can be used district-wide in all schools. In order to be eligible for the money, a district must sign a partnership agreement with the state agreeing to follow three assurances:

- A. High Standards and Assessments – currently in place.
- B. Data Driven or Data Systems to Support Instruction – currently in place.
- C. Great Teachers and Leaders – (human capital) this is the area districts would see the most significant change. A "value-added" evaluation would have to be implemented for teachers and principals.
- D. (OPTIONAL) – Turn Around the Lowest Achieving Schools – in the written agreement, districts would opt-out of this option.

---

A motion was offered by Mr. Kinchen, seconded by Mr. Mincey to suspend the rules for the following: (A) Consideration to waive the 24 hour rule for the Athletic/Staff Committee meeting requested by Human Resource Director Rick Wentzel and the Committee of the Board as a Whole to discuss the "Race to the Top". The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

---

A motion was offered by Mr. Mincey, seconded by Mr. Kinchen for discussion and action to waive the 24 hour rule to take into consideration the Athletic/Staff Committee Meeting and the Committee of the Board as a Whole on January 5, 2010. The Athletic/Staff Committee will meet at 5:45 PM and the Committee of the Board as a Whole will meet immediately following the Athletic/Staff Committee. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin  
NAYS: None  
ABSENT: None

The President declared that the motion carried and was duly adopted.

---

There being no further business before the Board, the President declared that the meeting adjourn and the Board adjourned at 8:08 PM until Tuesday, January 5, 2010.

Bill Spear

Bill Spear, Superintendent  
and Ex-Officio, Secretary

Keith Martin

Keith Martin