

PROCEEDINGS OF THE LIVINGSTON PARISH SCHOOL BOARD TAKEN AT A SPECIAL MEETING HELD AT THE LIVINGSTON PARISH SCHOOL BOARD OFFICE CONFERENCE ROOM, 13909 FLORIDA BLVD., LIVINGSTON, LOUISIANA ON THURSDAY, NOVEMBER 20, 2008.

The Livingston Parish School Board met in a special meeting in the School Board Office, 13909 Florida Blvd., Livingston, Louisiana on Thursday, November 20, 2008, at seven o' clock p.m. pursuant to the following notice.

November 14, 2008

TO: MEMBERS OF THE LIVINGSTON PARISH SCHOOL BOARD

There will be a Special Meeting of the Livingston Parish School Board at the School Board Office, 13909 Florida Blvd., Livingston, Louisiana on **THURSDAY, NOVEMBER 20, 2008**, at **SEVEN O' CLOCK P.M.** for the following purpose and to take whatever action is necessary:

1. Approval of the minutes of the School Board Meeting held on November 6, 2008
2. Discussion and action on Acceptance of Levi Milton Elementary School Classroom Additions - Ziler Architects, Architect / "Professional of Record" - J. F. Juge Construction, Contractor
3. Authority to advertise for bids for Periodicals for the year 2009 - Supervisor Fred Banks
4. Discussion and action on granting authority to the Superintendent to negotiate the purchase of property in the Springfield School District and to authorize the Superintendent to contract for ancillary services, including title search, appraisal and environmental survey of said property - Attorney Tom Jones
5. Discussion and action on adoption of Livingston Parish Public Schools System' s Policies as following: - Assistant Superintendent John Watson
 - A. File: BC - Meetings
 - B. File: BCBD - Agenda Preparation and Dissemination
 - C. File: BCBI - Public Participation in School Board Meetings
6. Discussion and action on the Superintendent' s recommendation for the following positions:
 - A. Substitute Principal South Live Oak Elementary School
 - B. Principal Live Oak High School
 - C. Assistant Superintendent
 - D. Substitute Director of Curriculum
 - E. Substitute Supervisor of Instruction
 - F. Substitute Principal of Albany High School
 - G. Substitute Supervisor of School Food Service Child Nutrition Programs
7. Approval of Personnel Changes (See attached list)
8. Discussion and action on report from the Athletic/Staff Committee Meeting held on November 19, 2008
9. Approval of paying of invoices

(The Livingston Parish School Board reserves the right to enter into an Executive Session, if needed, in accordance with LSA-R.S. 42:6.1 et seq. to review matters of litigation strategy and settlement negotiations.)

BY ORDER OF THE PRESIDENT.

Sincerely,

Bill Spear, Superintendent and Ex-Officio Secretary

The meeting was called to order by the President, Mr. Keith Martin, and upon roll call the following members were present:

PRESENT: Mr. Clint Mitchell, Mr. David Tate, Dr. Milton Hughes, Mr. Buddy Mincey, Jr., Mr. Jeffery Cox, Mr. James Watson, Mr. Sid Kinchen, Mr. Keith Martin

ABSENT: None

1. A motion was offered by Mr. Carlisle, seconded by Dr. Hughes to approve the minutes of the School Board Meeting held on November 6, 2008. A substitute motion was offered by Mr. Kinchen, seconded by Mr. Mitchell to rescind and amend the minutes of the School Board meeting held on November 6, 2008, to change the Nay votes to Recuse for Mr. Kinchen on Item #13. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Cox, Mr. Watson, Mr. Martin

NAYS: Mr. Carlisle, Mr. Mincey

RECUSE: Mr. Kinchen

ABSENT: None

The President declared that the motion carried and was adopted.

2. A motion was offered by Mr. Cox, seconded by Mr. Watson to approve Acceptance of Levi Milton Elementary School Classroom Additions - Ziler Architects, Architect / "Professional of Record" - J. F. Juge Construction, Contractor. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson,
Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

3. Upon motion offered by Mr. Watson, seconded by Mr. Kinchen the Superintendent was authorized to advertise for bids for Periodicals for the year 2009 and voted upon as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson,
Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

4. A motion was offered by Mr. Kinchen, seconded by Mr. Mincey to grant authority to the Superintendent to negotiate the purchase of property in the Springfield School District and authorized the Superintendent to contract for ancillary services, including title search, appraisal and environmental survey of said property. The vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson,
Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

5. A motion was offered by Mr. Mincey, seconded by Mr. Kinchen to adopt the following School Board Policies, as presented, by Assistant Superintendent John Watson:

- A. File: BC - Meetings
- B. File: BCBD - Agenda Preparation and Dissemination
- C. File: BCBI - Public Participation in School Board Meetings

Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson,
Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

6. A. The Superintendent recommended the appointment of Amy Savage for the position of Substitute Principal at South Live Oak Elementary School effective January 5, 2009 - January 4, 2010. A motion was offered by Mr. Tate, seconded by Mr. Cox to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson,
Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- B. The Superintendent recommended the appointment of Tracy McRae for the position of Principal at Live Oak High School with a performance-based contract effective January 6, 2009 - June 30, 2011. A motion was offered by Mr. Tate, seconded by Mr. Cox to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson,
Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- C. The Superintendent recommended the appointment of Thomas Cothorn for the position of Assistant Superintendent with a performance-based contract effective January 6, 2009 - June 30, 2011. A motion was offered by Mr. Carlisle, seconded by Mr. Mincey to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- D. The Superintendent recommended the appointment of Jan Benton for the position of Substitute Director of Curriculum effective January 6, 2009 - May 25, 2009. A motion was offered by Mr. Mincey, seconded by Mr. Carlisle to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- E. The Superintendent recommended the appointment of Bruce Chaffin for the position of Substitute Supervisor of Instruction effective January 6, 2009 - May 25, 2009. A motion was offered by Mr. Watson, seconded by Mr. Kinchen to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- F. The Superintendent recommended the appointment of Jill M. Prokop for the position of Substitute Principal at Albany High School effective January 6, 2008 - May 25, 2009. A motion was offered by Mr. Kinchen, seconded by Mr. Watson to accept the Superintendent's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- G. At the request of the Superintendent, Item G was deleted from the agenda.

7. A motion was offered by Mr. Watson, seconded by Mr. Cox to approve the Personnel Changes as submitted by the Personnel Department. (A copy of the Personnel Changes is hereby attached and becomes a part of these minutes.) Upon being submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

8. Mr. David Tate, Chairperson, presented the report of the Athletic/Staff Committee meeting held on November 19, 2008, stating that the purpose of the meeting was for discussion and action on the following: (A) Appointment of Substitute Assistant Business Manager (B) Appointment of Substitute Programmer/Analyst. The following action was taken by the Committee:

- A. The Committee voted unanimously to present to the full Board for approval the appointment of Kim Stewart for the position of Substitute Business Manager effective December 4, 2008 - December 3, 2009. A motion was offered by Mr. Tate to accept the Committee's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

- B. The Committee voted unanimously to present to the full Board for approval the appointment of Adam Blount for the position of Substitute Programmer/Analyst. A motion was offered by Mr. Tate to accept the Committee's recommendation and the vote on the motion was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

9. Paying of invoices were approved upon motion offered by Mr. Carlisle, seconded by Dr. Hughes and the vote thereon was as follows:

YEAS: Mr. Mitchell, Mr. Tate, Dr. Hughes, Mr. Carlisle, Mr. Mincey, Mr. Cox, Mr. Watson, Mr. Kinchen, Mr. Martin
NAYS: None
ABSENT: None

The President declared that the motion carried and was adopted.

There being no further business before the Board, the President declared that the meeting adjourn and the Board adjourned at 7:36 p.m. until Thursday, December 16, 2008.

Bill Spear, Superintendent
and Ex-Officio Secretary

Keith Martin
President