

**Request for Information/Request for Proposal
For
Wide Area Network Connectivity**

**Issued by:
Livingston Parish School Board
for
Livingston Parish Public School District**

Corrections to original RFP issued Feb 12. This RFP has been modified to correct the dates and percents for evaluation. If you have questions please contact Sandra.brewer@lpsb.org.

**Proposal Deadline: February 22, 2012
12:00 p.m.**

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Part I. Administrative and General Information

1.0 Scope

The Livingston Parish School Public School System (LPSB) would like to receive information/proposals from telecommunications carriers who can provide high-speed Wide Area Network (WAN) connectivity between 29 locations as listed in Appendix A. There is one new facility that will be added to our network. The School System prefers a total buried fiber solution but will entertain other innovative solutions if the desired option is not cost effective. This Request for Information (RFI) / Request for Proposal (RFP) is issued to invite vendors to submit information and/or bids. The Providers are encouraged to be innovative in their proposed solutions as to provide the most cost effective solution while meeting all technical requirements as outlined in section 4.0. Issuance of this RFI/RFP in no way constitutes a commitment by the LPSB to select a vendor and/or award a contract. The LPSB reserves the right to accept or reject any or all proposals submitted. Acceptance of any proposal with contractual terms is dependent on Livingston Parish School Board approval, e-rate funding, and appropriation of funds by the LPSB.

*Proposals will be accepted options as outlined in **Proposal***

Vendor may make proposals on any or all options or can propose a creative solution not listed.

Proposals will be accepted for :

- 1) Services to be provided under a 4 year contract with the possibility of two voluntary one year extensions.*
- 2) Services to be provided under a 5 year contract with the possibility of two one year extension and one 3 year extension with all school connected in year 1 of the contract*
- 3) Services to be provided under a 5 year contract with the possibility of two one year extensions and one 3 year extension with buildout occurring over a two year period to reduce buildout cost in year 1. Prices will be renegotiated for extension of contract to reflect current market pricing.*
- 4) Services to be provided as proposed by vendor but not more that 5 years under original contract.*

1.1 Executive Summary

The proposing vendor must include an Executive Summary highlighting the vendor's offer and outlining the benefits to the Livingston Parish School Board.

1.2 Liability

The LPSB is not liable for any costs incurred by prospective proposers responding to this RFI/RFP. Costs associated with developing the proposal, preparing for oral presentations, and any other expenses incurred by the proposer remains the responsibility of the proposer.

The Livingston Parish School Board will, at its discretion, strongly consider the vendor submitting the best proposal that complies with this RFI/RFP for a potential business agreement. The Livingston Parish School Board may, at its sole discretion, reject any or all proposals received or waive minor defects, irregularities, or informalities therein.

The Livingston Parish School Board reserves the right to change the schedule of events or amend this RFI/RFP by an addendum issued up to five business days prior to the date set for receipt of proposals. LPSB also reserves the right to cancel or reissue this RFI/RFP. Addenda or amendments will be mailed or faxed to all vendors who have procured copies of this RFI/RFP. If revisions are of such a magnitude to warrant, in Livingston Parish School Board's opinion, the postponement of the date for receipt of proposals, an addendum will be issued announcing the new date.

1.3 Instructions to Bidders

This section outlines specific instructions for proposal submission. Vendors not adhering to these instructions may be subject to disqualification without further consideration.

This RFI/RFP is issued by:

Sandra Brewer
Director of Technology
Livingston Parish School Board
P O Box 1130, 13909 Florida Blvd
Livingston, LA 70754
Sandra.brewer@lpsb.org
Phone: (225)686-7044 Fax: (225)686-4347

All prospective proposers must email Sandra Brewer stating the vendor's intent to submit a proposal. The words, "INTENT TO SUBMIT WAN PROPOSAL" should be typed in the subject. Any amendments and/or addendums issued by the LPSB will be sent to the person making this initial contact.

1.3.1 Clarification and Interpretation of RFI/RFP

The words ***must*** or ***will*** in this RFI/RFP indicate mandatory requirements. Taking exception to any mandatory requirement may be grounds for rejection of the proposal. There are other requirements Livingston Parish School Board considers critical but not mandatory. Therefore, it is important to respond in a brief but concise manner to each section of this document.

Indicate the level of compliance with:

- “Acknowledge.” – The Vendor has read and understood the information provided; however, no action is required of the Vendor.
- “Comply.” – Vendor meets the specifications.
- “Partially comply.” – Vendor meets part of the specification; always explain how, or the deviation.
- “Comply with clarification.” – Vendor meets the specification; however, the manner in which it is accomplished may be different from that specified by the Livingston Parish School Board. Always provide clarifying information.
- “Exception.” – Vendor does not meet the specification. Please provide an alternative when possible.

1.3.2 Preparation for Submission

All proposals must be on 8½” x 11” paper in three-ring binders. Refer to section 1.3.3, Proposal Response Format, for instructions on expected proposal format.

Four copies of the proposal must be received by **12:00pm** on **February 22, 2012**, and will be labeled: *Response to Wide Area Network Connectivity RFI/RFP for Livingston Parish School Board.*

Proposer is solely responsible for the timely delivery of its proposal. Failure to meet the proposal submission deadline will result in rejection of the proposal. The LPSB is not responsible for any delays caused by the proposer’s chosen means of proposal delivery.

All proposals shall be submitted to: Sandra Brewer
Technology Director
P O Box 1130
13909 Florida Blvd
Livingston, LA 70754
Sandra.brewer@lpsb.org

1.3.3 Proposal Response Format / Procedures

Proposals submitted for consideration should follow the format and order of presentation described below:

- A. Cover Letter/Executive Summary: Containing summary of the vendor’s offer, the ability to deliver the service described in the RFI/RFP and the benefits to the LPSB.
- B. Table of Contents: Organized in the order in the format contained herein.

- C. Proposer Qualifications and Experience: Address all qualifications as outlined in Section 2.0 Vendor Qualifications. Copies of documents containing the following must be submitted in this section of the proposal: 1) Service Provider Identification Number(SPIN) with the Schools and Libraries Division(SLD), 2) Service Provider Annual Certification (SPAC Form 473) filed with the SLD, 3) Form 499A filer ID with the Federal Communications Commission(FCC), 4) proof of registration with the Public Service Commission in the State of Louisiana, 5) at least 3 letters of reference, and 6) company history, 7) Certificate of Insurance showing Workman’s Compensation, Certificate of Insurance for Liability.
- D. Technical Proposal: Illustrating and describing compliance with the RFI/RFP requirements as outlined in Section 4.0, Technical Requirements.
- E. ANSWERS to Q&A section of proposal.
- F. Installation: Illustrating and describing compliance with the RFI/RFP requirements as outlined in Section 5.0, Installation. A copy of the Certificate of Insurance showing Workman’s Compensation and the Certificate of Insurance for Liability must be included in this section.
- G. Terms, Maintenance, and Support: Address all requirements as outlined in Section 6.0, Terms, Maintenance, and Support. A copy of any contractual agreements which Livingston Parish School Board would be asked to sign should the bid be awarded to the vendor must be included in this section.
- H. Pricing: Address installation charges, monthly recurring charges, and any other charges to be considered by the LPSB. Each proposal (option) should be clearly labeled and displayed as recommended in Section 8.0 , (Pricing).
- I. Innovative Concepts/Supporting Documentation: Present any “innovative concepts”/supporting documentation, if any, not discussed above for consideration.
- J. **Copy of Contract that the LPPS will be expected to sign so we can get a legal opinion before we select a vendor.**

The complete proposal must address each and every requirement in Section 2.0 and Sections 4.0 – Section 7.0, contain all other documents requested in this RFI/RFP, and follow the format as outlined above. Each section of your proposal must be clearly labeled.

Vendors are cautioned that proposals which do not follow the format required by this RFI/RFP will be subject to rejection without review.

A proposal, which is in any way incomplete, irregular, or conditional, will not be accepted unless approved in advance by the Livingston Parish School Board.

By submitting a proposal, vendors agree that any significant inaccuracy in information given by the vendor to the Livingston Parish School Board will constitute good and sufficient cause for rejection of the proposal or rejection of the service at the time of delivery.

Once submitted, a proposal may be modified or withdrawn only by appropriate notice to Livingston Parish School Board. Such notice will be in writing over the signature of the vendor. A withdrawn proposal may be resubmitted up to the time designated for the receipt of proposals provided it then fully conforms to the general terms and conditions.

Proposals submitted to the Livingston Parish School Board for consideration will be held in confidence and not made available to other vendors for review or comparison. The vendor may designate the portions of the proposal that are proprietary in nature, and Livingston Parish School Board agrees not to disclose those portions except for purpose of evaluating the proposal.

Proposals submitted and terms and conditions specified in each vendor's bid response will remain the property of Livingston Parish School Board.

All information in this RFI/RFP is confidential and will not be disclosed except to those responding to this RFI/RFP.

1.3.4 Questions Regarding RFI/RFP Specifications

Inquiries regarding vendor qualifications, existing infrastructure, and technical requirements should be directed to:

Sandra Brewer
Director of Technology
sandra.brewer@lpsb.org

Rusty Silvey
Network Administrator
rusty.silvey@lpsb.org

Email is the preferred method of contact. The words, "WAN RFI/RFP Clarification" must appear in the subject.

1.4 Procedures for Evaluating

The proposals will be evaluated based on the following criteria:

There will be two rounds of evaluations. The first round will examine the proposals to ensure they meet the format of the RFP and comply with purchasing rules and regulations. The contract will be presented to our legal counsel at this state. Round two will examine the technical aspects of proposal for meeting the

needs of the school district as determined by the committee. Proposers making it to round two will likely be asked to make a presentation to the committee.

1. Proposals will be examined for compliance with all the requirements in Section 2 – Vendor Qualifications , Section 4 – Technical Requirements, Section 5 – Installation, Section 6 – Contracts, Section 7 – Maintenance and Support and Section 8– Pricing (if a bid is being submitted). Proposals that do not comply may be subject to disqualification without further consideration.
2. Proposals will be objectively evaluated as to compliance by a qualified team. Price and alternate proposals will be evaluated separately.
3. The LPSB has the right to request clarification or additional information from the vendor.
3. Written or oral discussions/presentations for further clarification may be required of some or all proposers.
4. A best and final offer may be requested from some or all vendors. This will be the only opportunity offered to make changes in the proposal.
5. Final scoring will be based on a predefined method (see scoring criteria at the end of this section), and the proposal with the highest score will be selected for award, pending final contract negotiations.
6. The Livingston Parish School Board will notify all vendors in writing when a vendor has been selected. Contract negotiations with the selected vendor will begin immediately after selection and will be finalized before the closing of the erate window..
7. The LPSB reserves the right to reject any or all proposals received in response to this RFI/RFP, or to cancel this RFI/RFP if it is in the best interest of the LPSB to do so. Engaging into any formal agreements is contingent upon the appropriation of funds by the LPSB and the Schools and Libraries Division (SLD), and approval by the Livingston Parish School Board.

Price - Section VIII	25.0%
Vendor Qualifications - Section II	10.0%
Technical Merit of the Network Design Proposed - Section IV There are 15 points to address in this section.	15.0%
Installation timeline and requirements - Selection V	5.0%
Flexibility Proposed Contract Options - Section VI	10.0%
Technical Experience of Service Provider Staff and Availability of Vendor Personnel - Section II and IV	15.0%
Maintenance and Support - Section VII	15.0%
Vendor Business Reputation and Service History and LPSB Experience with Service Provider Section II	5.0%
Total	100%

Weighted Evaluation Criteria:

1.5 Calendar of Events

1.6 The following reflects the project schedule:

Activity	Date
E-rate Form 470 Application Submitted- addendum 1	January 17, 2012
Final questions deadline	February 17, 2012
Proposal due	February 22, 2012
Opening proposal and Review/Evaluation by District Team	February 22, 2012
Vendor Oral Presentations- Note: All vendor presentations will be subject to video recording..	February 23-24, 2012
Contract negotiation Notification of selection	February 27-29, 2012
Contract Award	March 1, 2012
Form 471 Submission Deadline	March 20, 2012
Service Begins	July 1, 2012

NOTE: The LPSB reserves the right to deviate from these dates.

Part II. Qualifications

2.0 Vendor Qualifications

In order to submit a proposal, the vendor:

- must be a licensed telecommunications carrier.
- must be registered as a service provider with the Schools and Libraries Division (SLD), have a Service Provider Identification Number (SPIN), have a current Service Provider Annual Certification Form (SPAC) on file with the SLD, and comply with all SLD service provider requirements.
- must have filed a Federal Communications Commission (FCC) Form 499A declaring the company to be a telecommunications provider, has a 499 filer ID and is registered with the Public Service Commission (PSC) in the State of Louisiana. This information must be submitted with the proposal.
- must have highly qualified network engineers and technicians on staff, within a 100 mile radius, who can diagnose problems quickly and recommend solutions. These engineers should also be available to design specific network solutions for special projects at the request of the LPSB personnel.
- must be a “green light” company and be in good standing with the SLD. The provider must immediately notify the LPSB in writing should the status change at any time during the bid process or contract period.

2.1 Competitive Bidding

The proposals submitted by the vendor must comply with the competitive bidding requirement of the SLD for Universal Service Fund services and support, state and local bid laws.

2.2 References

Vendors must be able to provide at least three letters of reference from customers with environments similar to LPSB. Reference information must include company name, contact, address, and telephone number.

2.3 Company History

The vendor must provide a history of the company, strengths and stability, including years in business, years provided type of proposed service, number of customers, and existing customer satisfaction.

Part III. Description of Existing Infrastructure

3.0 Existing Infrastructure

Summary Facts:

Facts about Livingston Parish Public School District

- K – 12 public school system located in Livingston Parish Louisiana
- 43 school locations and 1 administrative office, Literacy Center, Option III/Pupil Appraisal/Adult Ed and other satellite locations.
- New Live Oak High School to Open Fall 2012
- Student population approximately 25,000
- Employee population approximately 2,700
- Approximately 9500 computers and GROWING
- All classrooms wired for Internet Access

The school district has 434 school campuses and one administrative office complex. We will open a new Live Oak High School in July 2012. Nearly all classrooms and offices are wired for Internet access. All computers are connected to a school or office local area network (LAN). Some school campus are fibered together creating 6 cluster sites. There are 25 sites connected in a virtual star typology with redundant links, via a Hybrid wide area network (WAN) to a centralized location. (Bandwidth and current network connection in Addendum A) Routing between locations is handled by LPSB equipment.

Current bandwidth between all buildings and the centralized location where all wireless traffic varies and will be discussed during network explanation. The LPSB has approximately 8,000 plus computers and GROWING. All classrooms have at least one computer with Internet Access. The district has online grade book; online lesson plans; ;state mandated testing, textbook management; ;student remediation and curriculum requirements and a plethora of other current online or centralized data base requirement and future requirements.. **We are in need of a robust, reliable network to service the needs of a growing school district for 5 years. Please tell us how the network you propose will grow in bandwidth to meet our needs as you see them during the course of the contract.**

See Appendix A for list of schools and current network config.

3.1 School Construction

The LPSB is in the process of school construction. Because of a rapid growth in population new schools will be opened during the next 5 years. Address how your network can be expanded to meet new construction needs and how the cost for these additions may be calculated.

Part IV. Requirements

4.0 Technical Requirements

LPSB wishes to obtain the most reliable, cost effective solution possible which meets or exceeds the district's service requirements. Vendors are encouraged to learn about the district's current network configuration and requirements. More than one proposal may be submitted using different network designs and prices.

Minimum requirements are:

1. Proposals must include **at a minimum, bandwidth at each location equal to current bandwidth to all locations.** Proposals must explain how the proposed bandwidth will meet our current and future needs.
2. Vendors are strongly encouraged to propose other bandwidth options available. Proposal must include the ability and ease to upgrade, additional cost from one speed to another, and documentation of how the proposed bandwidth(s) will meet our current and future needs.
3. Each site must maintain separate IP subnets where routing is required between locations.
4. Proposed circuits must be terminated at each location's demark point. Provider must identify **hand-off details** for each site.
5. Vendors must propose different contract term periods for each proposed bandwidth option. LPSB would like these terms to be flexible. The proposal should provide flexible contract terms which allow the LPSB to negotiate changes in contract structure or pricing in response to significant marketplace changes or technological changes. Submit actual pricing information as outlined in Section 8.0, Pricing
6. Vendors must address cost of conversion to their service (equipment and configuration). For example, the vendor must clearly outline if additional

components (such as routers, switches, firewall, etc.) must be purchased, or if changes in the network configuration would have to be made for the service to work with the existing network equipment/infrastructure. The vendor should clearly state if the LPSB is responsible for making the purchase or if the cost is part of the installation charge. Submit actual pricing information as outlined in Section 8.0, Pricing.

7. Vendors must commit to carrier-grade reliability and availability, also known as five-nines (99.999%). During school hours (6:30 am – 4:00 pm), there must be an absolute minimum disruption of service, and absolutely no degradation in transport speed or capacity. This must be discussed in presentation.

8. Vendors must guarantee local technical support within 100 miles. Other service requirements in section 7.1.

9. Proposals must include a network diagram and spectrum analysis (if applicable).

10. Proposals must include an explanation of security measures in place and encryption algorithms (if any) and its effect on bandwidth.

11. Proposals must address network monitoring. LPSB would like monthly reports showing bandwidth used at each location, network uptime and downtime, network percent availability, network response time, etc... Additional cost, if any, should be clearly stated here, and included in Section 7.0, Pricing.

12. LPSB desires to have real time visibility to the network. Vendors shall list and supply examples of real time statistical and graphical network management reports that can provide network visibility along with weekly and monthly reports.

13. It is important that the LPSB remain fully informed of new technological developments in the area of voice and data communications. Discuss the services you provide for voice, video, and data over IP.

14. LPSB Technology Director and Network Administrator must have access to premise installed equipment. This access includes both physical access to hardware as well as credentials necessary to communicate with the hardware. These credentials include, but are not limited to, user ids, passwords, and encryption keys.

15. After evaluating usage reports, LPSB may request upgrades during the contract term and/or during contract extensions. Providers must address the ability/procedure to upgrade services if requested by the LPSB.

Part V. Installation

5.1 Turn-Key Installation

LPSB is seeking a turn-key installation for the services and essential equipment required for wide area network access as outlined in this document. Vendor must provide for all hardware installations, software installations, and configurations, including but not limited to, equipment, cabling, labor, materials, permits, supplies, tools, and any other goods and services necessary to accomplish the scope of the project. Vendor must include in its price all costs associated with the installation process. It is LPSB's intent that the entire installation be completed for the quoted price. Therefore, any items omitted but reasonably necessary to accomplish this project must be furnished and installed by the vendor at no additional cost to the LPSB.

Describe how your company manages the installation and testing process, including the roles of key project personnel.

5.2 Installation Plan

The successful bidder shall be required to present a proposed timeline during oral presentations and a detailed installation plan upon bid award.

5.3 Facility Coordination

The vendor must be responsible for coordinating facility installations with the Livingston Parish Technology Director and Network Administrator.

5.4 Work Performance and Standards

Service Provider warrants and represents to the LPSB that the installation of all contracted services and systems shall be completed in a professional manner and in accordance with the highest standards of the industry.

5.5 Project Management

Vendor must guarantee that all work will be managed by a qualified and designated project manager, who shall: 1) attend all scheduled project status meetings (including responsibility for generating and distributing meeting minutes), 2) be available to LPSB at all reasonable times, 3) be responsive to LPSB's questions, problems and/or concerns, 4) be on-site at scheduled times to inspect work progress, and 5) be on-site during critical phases of work, including network systems testing, cutover and first day in service.

The designated project manager whose name and phone numbers shall be provided to LPSB prior to initiation of any on-site work under any contractual agreement, shall: 1) be Vendor's single point of contact with LPSB, 2) have

overall responsibility for all work until final project acceptance, and 3) have the authority to make necessary decisions and enlist necessary resources to ensure successful completion of all work in the required timeframes.

Vendor project manager will be responsible for knowledge-transfer prior to and during cut-over. Project manager will also be responsible for turning over all necessary documentation on the installation. This documentation includes but is not limited to product materials, configurations, and network diagrams.

5.6 Subcontractors

Any subcontractor performing work on the project or services on behalf of the vendor shall be bound by the conditions and provisions of the contract/agreement. Nothing contained in any vendor/LPSB contract/agreement shall create any contractual or liability between the subcontractor and the LPSB.

The use of any subcontractor(s) will not relieve vendor from total responsibility for design, engineering, order, delivery, installation, cutover, maintenance and support services of all hardware, software, equipment and materials proposed.

5.7 Liaison and Coordination

Service Provider must provide a liaison to coordinate functions and activities, in a timely and professional manner with any other involved contractors, subcontractors, service providers, and system vendors on behalf of the LPSB during the entire implementation period.

5.8 Safety

Vendor shall be solely and completely responsible for the public safety and convenience of all persons and property where work related to this RFP is being performed, during all phases of the work. This requirement shall apply continuously during the term of the contract period and shall not be limited to normal working hours.

5.9 Liability

Vendor shall be fully liable for the actions of its employees, partners, etc. and shall fully indemnify and hold harmless the LPSB from suits, actions, damages, and costs of every name and description relating to personal injury and damage to real or personal tangible property caused by the vendor, its employees, partners, etc. during the installation process.

Each proposer must submit the following with the proposal:

- a. Certificate of Insurance showing Workman's Compensation
- b. Certificate of Insurance for Liability

Part VI. Contracts

6.1 Contract Negotiations (Should Contract

Upon preliminary vendor selection, contract negotiations shall commence. If the selected provider fails to provide the necessary information for negotiations in a timely manner, does not negotiate in good faith, or cannot perform the contract for the project, LPSB may elect to terminate negotiations, negotiate with the next most compliant vendor, or terminate the entire acquisition process.

The LPSB reserves the right to determine, formulate, and include additional terms and conditions during final contract negotiations with the selected vendor. These terms and conditions shall be within the general scope of the RFI/RFP.

6.2 Contract Terms

Copy of contract must be included in the proposal in order to have the legal approval to sign.

Entrance into any formal agreement/contract with a provider is dependent on Livingston Parish School Board approval, e-rate funding, and appropriation of funds by the LPSB.

The winning provider must agree that the LPSB can terminate a contract, if one is signed, regardless of the contract term if the provider does not provide the service as outlined in their proposal **or if the Erate funding program is discontinued or reduced** and the board cannot commit funding to continue.

The contract will consist of two optional one year extensions and one optional 3 year extension to the original contract- for a total of a 5 year extension. The LPSB and the service provider will state in writing the willingness to enter into a contract extension agreement.

Service provider must agree that cost shall not be increased during the initial term or any extensions thereof but can be reduced and bandwidth can be increased. An

exception would be a requested upgrade for services by the district or the addition of another location as the LPSB is in the process of construction of several new schools. The provider, at its discretion may lower charges or increase bandwidth at any time during the life of the contract. Once charges have been lowered, they may be raised up to the original prices but not higher than the original bid. This may occur any time during the initial contract period or two subsequent extensions.

Service provider must agree to release the LPSB from contractual obligations for all locations which **will be closed** during a contract term and/or contract extension. Reasons for such closures include, but not limited to, school construction, state mandated closures, and natural disasters.

All RFI/RFP requirements outlined in this document as well as the selected winning provider's proposal will become contractual obligations if a contract ensues. This includes, but not limited to, all specifications, drawings, addendums/amendments, appendices, brochures, and presentations submitted by either party. Failure of the successful proposer to accept these obligations will result in the rejection of the proposal.

By responding to this RFI/RFP, vendors agree that they guarantee to provide the proposed services with a **99%** or better reliability over a **30 day window**. LPSB will reserve the right to terminate any contract signed without penalty, due to non-compliance of any products and/or services listed in the contract. While the LPSB will provide a 30 day written notice for contract termination, the LPSB reserves the right to grant the vendor a mutually agreed upon grace period to resolve noncompliance issues. Application of this and additional grace periods will be granted at the discretion of the LPSB. The LPSB will not waive its future rights of contract termination should they decide to waive their rights due to any noncompliance issue.

Part VII. Maintenance and Support

7.1 Service

Discuss your diagnostic and repair capabilities, focusing on your ability to quickly and accurately identify and resolve reported troubles.

Proposers must commit to fixed network maintenance windows on weekends or early morning weekday hours only. There must be no network disruptions during weekday daylight and evening hours except network emergencies.

Proposers must commit to email and/or notification of school board personnel for emergency network maintenance outages that are not pre-

scheduled, even if this occurs in nights and weekends. LPPS will provide a list of phone numbers for this purpose.

Proposers must commit to proactive monitoring beginning no later than 6:30 am Monday – Friday when school is in session..

7.2 Support

Identify the make-up of the technical staff who will be assigned to the LPSB, citing their experience/certifications with the proposed service.

Vendors must guarantee local technical support within 100 miles.

The vendor must provide information regarding availability of technical support (on- site and remote).

Part VIII. Pricing

8.1 Pricing

Pricing must include all elements of the proposed service. Supporting hardware, software, hardware and software installation, configuration, cabling, training, maintenance, labor, permits, documentation, and any other product or services should be included in this cost . “Hidden charges,” charges stated by the provider in any other section of this proposal other than section 8; will not be considered as part of the proposal.

8.2 Invoicing

The vendor is expected to comply with all Universal Service rules and bill the SLD and the school board separately for the proper proportions on each invoice when the service begins.

8.3 Clarity of Proposal

Vendors are cautioned to write all prices and descriptions in a legible manner so there will be no doubt as to the intent and scope of the proposal.

As outlined in Section 4.0, Technical Requirements, the combinations of bandwidth and contract term proposed must be priced with the one-time installation charges and the monthly recurring charges clearly defined, as required by the Universal Service Fund rules. This information should be presented as displayed below.

Company: XYZ

Contract Term: <specify number> Year(s)

Location	Bandwidth Proposed	One-Time Installation	Monthly Recurring

8.4 Additional Components and/or Services Required

Vendors must complete the following table listing all additional components and/or services required for successful implementation into the existing network infrastructure. (firewall, routers, switches, reconfiguration of IP addresses, etc.)

Location	Quantity	Component/Service (Include Model, Brand)	Provided by Proposer
			Yes/No

8.5 Pricing for Additional Components and/or Services

Using the list from 8.4, provide a price and an install charge for the items listed above that can be purchased and installed by your company.

Location	Quantity	Component	Price	Install Charge

8.6 Equipment and/or Services Not Specified

Any additional material or equipment necessary for installation and operation of the service not specified or described in Section 8 of the vendor's proposal, will be deemed to be part of the service at no additional charge to the LPSB. Furthermore, claims for compensation will not be allowed for extra work resulting from the lack of knowledge of any existing condition on the part of the service provider.

School	Notes and current Bandwidth			
Albany High School	4 Schools clustered together with demarc at Albany High School Current bandwidth: 1GB	29710 Mulberry Street	Albany	70711
Albany Lower Elementary		30051 W. School Street	Albany	70711
Albany Middle School		29675 Reeves Lane	Albany	70711
Albany Upper Elementary		29779 Montpelier Drive	Albany	70711
Denham Springs Junior High	23 MB Wireless	401 Hatchell Lane	Denham Springs	70726
Denham Springs Elementary	4 school Clustered together with demarc at Denham Springs High School Current Bandwidth: 1GB	306 N. Range Ave	Denham Springs	70726
Denham Springs Freshman High		940 Range Ave N. E.	Denham Springs	70726
Denham Springs High School		1000 N. Range Ave.	Denham Springs	70726
Northside Elementary		1090 Robbie St.	Denham Springs	70726
Freshwater Elementary	23 MB Wireless	1025 Cockerham Road	Denham Springs	70726
Eastside Elementary	23 MB Wireless	9735 Lockhart Rd.	Denham Springs	70726
Seventh Ward Elementary	23 MB Wireless	24495 LA Hwy 16	Denham Springs	70726
Southside Elementary School	1 GB Fiber PTP	P O Box 907	Denham Springs	70726
Lewis Vincent Elementary	23 MB Wireless	7686 Vincent Rd	Denham Springs	70726
Southside Junior High	1 GB Fiber PTP	26535 La. Hwy. 16	Denham Springs	70727
Doyle Elementary School	23 MB Wireless	29285 S. Range Road	Livingston	70754
Doyle High School	1 GB Fiber PTP	19672 LA Hwy 42	Livingston	70755
Frost Elementary	23 MB Wireless	19672 LA Hwy 42	Livingston	70754
French Settlement Elementary	Schools clustered together with demarc at French Settlement High School Current Bandwidth: 23 MB	15810 LA Hwy 16	French Settlement	70733
French Settlement High School		15875 LA Hwy 16	French Settlement	70733
Holden School	23 MB Wireless	30120 Montpelier Drive	Holden	70744
South Fork Elementary	1 GB Fiber PTP			
Live Oak High School old	Schools clustered together with demarc at Live Oak High School Current Bandwidth: 1 GB	35086 Old La. Hwy 16	Watson	70786
Live Oak Elementary		35195 Old La. Hwy 16	Watson	70786
Live Oak Middle		8444 Cecil Drive	Watson	70786
South Live Oak Elem		8400 Cecil Drive	Watson	70786
New Live Oak High School	NEW construction	Hwy 16	Watson	
North Live Oak Elementary	23 MB Wireless	36605 Outback Road	Watson	70786
Maurepas School	23 MB Wireless	23923 Hwy. 22	Maurepas	70449
Springfield Elementary School	Schools clustered together with demarc at Springfield high school. Current Bandwidth 1 GB	25190 Blood River Road	Springfield	70462
Springfield High School		27322 LA Hwy 42	Springfield	70462
Springfield Middle School	23 MB Wireless	24145 Coates Road	Springfield	70462
Pine Ridge	23 MB Wireless	30228 Travis Street	Walker	70785
Levi Milton Elementary	23 MB Wireless	31450 Walker N. Rd.	Walker	70785
Walker Elementary	Schools clustered together with Demarc at Walker High School Current Bandwidth : 1 GB	13327 Wildcat Drive	Walker	70785
Walker High School		12646 Burgess Avenue	Walker	70785
Walker Freshman High		13443 Burgess Avenue	Walker	70785
Westside Junior High		12615 Burgess Avenue	Walker	70785
Option 3 -Adult Ed and Pupil Appraisal		13330 Burgess Ave	Walker	70785
South Walker Elementary	23 MB Wireless	13745 Milton Lane	Walker	70785
Gray's Creek Elementary	23 MB Wireless	11400 La Hwy 16	Denham Springs	70726
North Corbin Elementary	Schools Clustered together at North Corbin Jr Current Bandwidth: 100 MB Leased Spectrum	32645 North Corbin Road	Walker	70785
North Corbin Jr High		32725 North Corbin Road	Walker	70785
Livingston Parish Technology Literacy Center	1 GB Fiber PTP	9261 Florida Blvd	Walker	70785

Juban Parc Jr. High School	Schools Clustered together at Juban Jr. Current Bandwidth: 1GB	12470 Brown Road	Denham Springs	70726
Juban Parc Elementary		12555 Brown Road	Denham Springs	70726
LPPS Central Office		13909 Florida Blvd	Livingston	70754

