



Livingston Parish Public Schools

Excellence in Education!

13909 Florida Boulevard

P.O. Box 1130

Livingston, Louisiana 70754-1130

Phone: (225) 686-7044 Fax: (225) 686-3052 Website: www.lpsb.org

Bill Spear
Superintendent

John Watson
Assistant Superintendent

Thomas Cothorn
Assistant Superintendent

Date: January 12, 2012

To: Vendors

From: Sandra Brewer
Director of Technology
Sandra.Brewer@lpsb.org

Re: Wireless/Cell Phone Telephone Service

The LPSB is seeking Month to Month wireless service for various plans as outlined below and for up to 48 schools/plans. State contract information is desired. We are seeking proposals for vendors on how to best meet our needs. The number of cell phones we have is decreasing as more and more opt to carry their own phone. We are interested in proposals that may also include:

Maintaining current telephone numbers
Departmental Billing
Reliability in all areas of parish
On-line management of bills (adds, moves, changes, review of bills, etc.)

Currently we have a Foundation account and all our school accounts are listed on our foundation account. Only about 16 schools currently have one or two cell phones. We have a blackberry enterprise server and there are about 15 people on the server but only 9 blackberry accounts are on the school board accounts. We currently have about 20 iphones with data plans in the district and a few ipads with data plans but anticipate the addition of iPhones in the schools increasing next year. Each school has a separate bill and unique form 471- they pay their own cell phone bills.

For accountability reasons we do not use shared minutes. Almost all phones have 450 minutes with some having basic data plans. Some of the schools have the Apple iPhones and some ipad data plans and I see that increasing as you can run an application for our student information system (PowerSchool) on the iPhone. We must be able to run the iPhone on our cell plans.

Administrative Phones – individual bills approximately 28 users (7 blackberry, SiPhone and the rest 450 minute plans)
Maintenance approximately 18 users (3 are blackberry accounts)
Transportation approximately 10 users
Schools-individual bills. (some schools have 1, 2, 3, or none)

Vendor Info:

Vendor must be registered as a service provider with the Schools and Libraries Division (SLD) of the Federal Communications Commission, have a Service Provider Identification Number (SPIN), have a current Service Provider Annual Certification Form (SPAC) on file with the SLD and comply with all SLD service provider requirements.

State contract number information must be included in proposal.

For information concerning current plans and numbers, contact sandra.brewer@lpsb.org. We will be glad to meet with vendors to discuss our current status, and perceived needs and wants. The payment plan must come under the guidelines of the federal e-rate program.

Vendors must submit a coverage map showing service in all areas of the parish.

Evaluation of proposals will be based on the following

Price	35
Plans offered and ability to meet needs of individual departments	15
Sales representative within 25 miles	10
Online Management system	10
Upgrade path as quantity, price and technology change	5
QOS in all areas of Parish from Watson to Maurepas	30

Proposal:

Vendor will submit a proposal containing:

1. Basic Plans and data plans- showing number of minutes and monthly charges
2. Overview of online management.
3. Rules regarding upgrades, adds, moves, and changes)
4. Coverage map of the parish or website where we can access the map.
5. Equipment

To discuss plan options before making a proposal please contact Sandra Brewer at the following:

Phone: 225-686-7044

Email: Sandra.brewer@lpsb.org

Proposals outlining plans as described above should be submitted by 12:00 PM on February 15, 2011 to:

Livingston Parish School Board

Sandra Brewer

P O Box 1130

13909 Florida Blvd.

Livingston, LA 70754

Timeline:	
January 13, 2012	Request for Quotation sent to vendors.
February 10, 2012	Vendors must contact LPPS with intent to propose
February 23, 2012	Vendors submit proposals and can request to meet with Cell Phone committee to discuss need.by appointment
February 28, 2012	Final Selection will be announced.